

PROPERTY REMOVAL PASS

SEVENTEENTH STREET PLAZA

DATE OF ISSUE \_\_\_\_\_ VALID THROUGH: \_\_\_\_\_

AUTHORIZATION IS GIVEN TO : (PRINT OR TYPE) \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

SUITE NUMBER \_\_\_\_\_

TO REMOVE THE FOLLOWING MATERIAL  
FROM BUILDING PREMISES WHICH IS:      COMPANY PROPERTY \_\_\_\_\_ OTHER \_\_\_\_\_

QUANTITY	DESCRIPTION OF MATERIAL: (INCLUDING MODEL NO., SERIAL NO., CONDITION OF ITEMS AND OTHER INSTRUCTIONS
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_____	_____
_____	_____
_____	_____
_____	_____

THIS CERTIFIES THAT I HAVE RECEIVED THE MATERIAL LISTED ABOVE:

SIGNATURE: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_

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Office Use Only

AUTHORIZED AND ISSUED BY: PRINT: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_

1. AUTHORIZED PERSONNEL GIVE ORIGINAL TO SECURITY GUARD
2. GUARD RETURN ORIGINAL TO MANAGEMENT OFFICE